

# Throop and Holdenhurst Village Parish Council

## Holdenhurst Noticeboard

### Report to Village Council

#### 1. Background:

- 1.1 At the Full Council Meeting on the 12th of January 2022 (reference 101/21), Council resolved to delegate authority to the clerk to-
- a) Liaise with Bournemouth, Christchurch and Poole Council to identify and agree the use of a suitable site for erecting a second parish noticeboard, preferably the Holdenhurst Village Green.
  - b) Identify any additional BCP Council requirements and any associated costs involved.
  - c) If possible, obtain three quotes for the purchase of the Noticeboard.
  - d) Confirm the level of resident support for the proposals and advise the Council of any associated information or feedback from residents.
  - e) Prepare and submit a further report to the Village Council with final proposals for agreement, including costs and seeking appropriate delegation to deal with any final arrangements and associated financial transactions on behalf of the Village Council.
- 1.2. The purpose of this report is to update the Council on the progress made and to seek approval to complete the project. This report informs the council of the costs involved and seeks agreement to meet these costs from council funds. The council is also recommended to delegate authority to the Clerk to undertake the required tasks and financial transactions on behalf of the Council as detailed in the report.

#### 2. Actions taken:

- 2.1 The Holdenhurst Village green is owned and managed by Bournemouth, Christchurch and Poole Council (BCP) and a meeting was therefore arranged on 2<sup>nd</sup> February 2022 with the Operations Manager of BCP, to discuss the possibility of the Village Council siting a second parish noticeboard on the green.
- 2.2 The meeting was attended by the Village Clerk, the Chair, the Vice Chair and the Operations Manager of BCP.

## **Throop and Holdenhurst Village Parish Council**

- 2.3 As a result of the discussion, a site next to the telephone pole on the grass verge was identified for the noticeboard and there was further discussion concerning the general maintenance of the site. The Operations Manager highlighted that there was sufficient room to mow the grass in front of the noticeboard but not behind. The Vice-Chair suggested that this area could be kept tidy by the use of a strimmer, as required locally. If this approach is taken, it was further recommended by the Operations Manager that a metal sheath would protect the base of the Noticeboard legs from potential damage caused by the strimmer.
- 2.4 Local support for the second noticeboard in the Holdenhurst area has been received, however wider feedback will not be available until the parish website is fully functional and the council has use of communication/consultation tools such as mailchimp and survey monkey.

### **3. Financial considerations:**

- 3.1 Three quotes in respect of an appropriate noticeboard, pre-varnished and of similar design to the one situated in Throop Village have been received as follows:
1. Green Barnes - £ 1910.75
  2. Noticeboard Company - £1629
  3. Lawrence Wickham (Hurn)- £1550
- 3.2 In addition to the cost of the noticeboard itself, there will be additional costs incurred in respect of undertaking a Cable Avoidance Tool check before excavation, the physical installation of the board with appropriate ready-mix concrete and making sure the site is left tidy. These costs will be in the region of £75.

### **4. Recommendations:**

- 4.1 Subject to the views of the Village Council, members are asked to consider the details in this report and resolve to Delegate authority to the Village Clerk to:-
- a) Accept the quote submitted by Lawrence Wickham to supply the required noticeboard, fully varnished, at a cost to the council of £1550.
  - b) Contract with Bournemouth Christchurch and Poole Council to carry out the installation work as outlined in paragraph 3.2 above, at a cost of £75.
  - c) Publicise the date and arrangements for the installation of the Holdenhurst noticeboard to residents and interested parties.