

Bank Reconciliation as at 7/11/22			THVC		Expenditure					
Date	Item	Invoice Reference	Net	VAT	Gross Amount	Cost Centre	Payable to	Reference		
12/10/2021	Pay	N/A	£ 883.52		£883.52	Salary - P/T Clerk	Dan Lucas	(08/21)		
12/10/2021	Expenses	N/A	£ 81.66	£ 16.34	£98.00	Accommodation costs	Dan Lucas	(08/21)		
03/12/2021	Printer	inv-9056778158	£ 124.98	£ 25.00	£149.98	Admin. (Stationery, postage etc)	Phil Biles	(90/21)		
03/12/2021	Lap top	inv-363444	£ 315.83	£ 63.17	£379.00	Admin. (Stationery, postage etc)	Phil Biles	(90/21)		
07/12/2021	MS 365 office	inv-6101070183	£ 49.99	£ 10.00	£59.99	Zoom/Meeting Software	Phil Biles	(90/21)		
15/12/2021	PrinterCartridges	inv-100151422	£ 56.25	£ 11.25	£67.50	Admin. (Stationery, postage etc)	Phil Biles	Financial Regulations sect 4		
24/01/2022	MS 365 office	SF Sept 21-Jan 22	£ 167.00	£ 33.40	£200.40	Zoom/Meeting Software	Sarah Fisher	Financial Regulations sect 4		
24/01/2022	Training- Sarah Fisher	inv-0586	£ 35.00		£35.00	Training & Devopment	DAPTC	Financial Regulations sect 4		
24/01/2022	Training- Phil Biles	inv-0597	£ 35.00		£35.00	Training & Devopment	DAPTC	Financial Regulations sect 4		
11/05/2021	Village Hall Hire Meetings	RevdJS -inv	£ 96.00		£96.00	Accommodation costs	Holdenhurst Church Hall	Financial Regulations sect 4		
28/01/2022	Stationery- folders etc	rcpts-285213/021261953	£ 13.66	£ 3.10	£16.76	Admin. (Stationery, postage etc)	Phil Biles	Financial Regulations sect 4		
28/01/2022	Pay Nov-JAN	N/A	£ 792.91		£792.91	Salary - P/T Clerk	Phil Biles	(078/21)		
28/01/2022	Dan Lucas Tax/NI	N/A	£ 11.64		£11.64	Salary - P/T Clerk	HRMC	(08/21)		
04/02/2022	Stationery- folders etc	31010/046361	£ 19.20	£ 3.84	£23.04	Admin. (Stationery, postage etc)	Phil Biles	Financial Regulations sect 4		
09/02/2022	PrinterCartridges	rcpt-35273	£ 89.16	£ 17.83	£106.99	Admin. (Stationery, postage etc)	Phil Biles	Financial Regulations sect 4		
14/02/2022	Training- Phil Biles	inv-0640	£ 10.00		£10.00	Training & Devopment	DAPTC	Financial Regulations sect 4		
15/02/2022	Hole Punch	#19066	£ 7.08	£ 1.41	£8.49	Admin. (Stationery, postage etc)	Phil Biles	Financial Regulations sect 4		
31/12/2021	Unity bank service charge	N/A	£ 18.00		£18.00	Admin. (Stationery, postage etc)	Unity Bank	Financial Regulations sect 4		
30/09/2021	Unity bank service charge	N/A	£ 18.00		£18.00	Admin. (Stationery, postage etc)	Unity Bank	Financial Regulations sect 4		
31/10/2021	Aubergine 262 Ltd	*****	£ 290.00	£ 58.00	£348.00	Website Maintenance	Aubergine	(030/21)		
17/02/2022	PrinterCartridges	rcpt-046801	£ 89.16	£ 17.83	£106.99	Admin. (Stationery, postage etc)	Phil Biles	Financial Regulations sect 4		
25/02/2022	PrinterCartridges	credit#100151422	-£ 56.25	-£ 11.25	-£67.50	Admin. (Stationery, postage etc)	THVC	Financial Regulations sect 4		
22/02/2022	Pay Feb	N/A	£ 451.85		£451.85	Salary - P/T Clerk	Phil Biles	(078/21)		
12/07/2021	Aubergine 262 Ltd	aub9182	£ 1,408.00	£ 281.60	£1,689.60	Web Site purchase	Aubergine	(030/21)		
12/07/2021	DAPTC	inv-0172	£ 259.14		£259.14	Professional bodies subscriptions	DAPTC	(009/21)		
19/07/2021	ICO	dd ico 19.07.21	£ 35.00		£35.00	Website Maintenance	ICO	(015/21)		
12/07/2021	Zurich Insurance	inv 508106373	£ 709.07		£709.07	Property/Liability Insurance	Zurich	(029/21)		
25/03/2022	Stephen Penny and Partners	Inv20826	£ 135.00	£ 27.00	£162.00	Salary PT Clerk	Stephen Penny and Partners	(112/21)		
28/03/2022	MS 365 office	sf Feb22-Mar 22	£ 67.63	£ 12.53	£80.16	Zoom/Meeting Software	Sarah Fisher	Financial Regulations sect 4		
05/04/2022	Aubergine 262 Ltd	AUB9907	£ 360.00	£ 72.00	£432.00	Website Maintenance	Aubergine	(30/21)		
26/04/2022	Do The Numbers LTD	12/1219	£ 190.00		£190.00	Internal Audit- Fees	Do The Numbers LTD	(114/21)		
02/06/2022	Tony Bower Print	SI-47553	£ 180.00		£180.00	leaflets-Parish Newsletter	Tony Bower Print	Financial Regulations sect 4		
02/06/2022	Tony Bower Print	SI-47554	£ 40.00		£40.00	leaflets-Parish Newsletter	Tony Bower Print	Financial Regulations sect 4		
03/05/2022	AVG	subscipt 129846684439	£ 19.00	£ 3.98	£23.88	Admin. (Stationery, postage etc)	Phil Biles	Financial Regulations sect 4		
27/05/2022	Aubergine 262 Ltd	aub10064	£ 100.00	£ 20.00	£120.00	Website Maintenance	Aubergine	(30/21)		
09/05/2022	Viking RAIJA Group	INV 89066	£ 66.21	£ 13.24	£79.45	Admin. (Stationery, postage etc)	Phil Biles	Financial Regulations sect 4		
22/06/2022	Viking RAIJA Group	INV 7124394	£ 47.56	£ 9.51	£57.07	Admin. (Stationery, postage etc)	Phil Biles	Financial Regulations sect 4		
31/03/2022	Unity bank service charge	N/A	£ 18.00		£18.00	Admin. (Stationery, postage etc)	Unity Bank	Financial Regulations sect 4		
06/07/2022	ICO	dd ico 05.07.22	£ 35.00		£35.00	Website Maintenance	ICO	(015/21)		
01/04/2022	Pay March	N/A	£ 458.35		£458.35	Salary - P/T Clerk	Phil Biles	(078/21)		
01/05/2022	Pay April	N/A	£ 422.33		£422.33	Salary - P/T Clerk	Phil Biles	(078/21)		
01/06/2022	Pay May	N/A	£ 428.04		£428.04	Salary - P/T Clerk	Phil Biles	(078/21)		
01/07/2022	Pay June	N/A	£ 408.36		£408.36	Salary - P/T Clerk	Phil Biles	(078/21)		
27/06/2022	DAPTC	inv-0711	£ 30.00		£30.00	Training & Devopment	DAPTC	Financial Regulations sect 4		
08/07/2022	BCP- Jubilee Tree	P1540577527	£ 167.00	£ 33.40	£200.40	Accrued 2021	BCP	(111/21)		
30/06/2022	Unity bank service charge	N/A	£ 18.00		£18.00	Admin. (Stationery, postage etc)	Unity Bank	Financial Regulations sect 4		
18/07/2022	Stephen Penny and Partners	inv21010	£ 138.50	£ 27.70	£166.20	Salary PT Clerk	Stephen Penny and Partners	(112/21)		
18/07/2022	Allotment Law Book	4HC005GN4XP3	£ 34.99		£34.99	Admin. (Stationery, postage etc)	Phil Biles	Financial Regulations sect 4		
01/07/2022	Pay- July inc WaH Allowance	N/A	£ 419.75		£419.75	Salary - P/T Clerk	Phil Biles	(078/21)		
30/07/2022	SLCC	MEM240446-1	£ 106.00		£106.00	Professional bodies subscriptions	SLCC	(179/22)		
30/07/2022	BHIB	LC002695-677790	£ 660.81		£660.81	Property/Liability Insurance	BHIB	(178/22)		
30/07/2022	Training- Peter Hall	INV-0908	£ 49.00		£49.00	Training & Devopment	DAPTC	Financial Regulations sect 4		
30/07/2022	Training- Sarah Fisher	INV-0912	£ 25.00		£25.00	Training & Devopment	DAPTC	Financial Regulations sect 4		
30/07/2022	Training- Phil Biles	INV-0904	£ 20.00		£20.00	Training & Devopment	DAPTC	Financial Regulations sect 4		
18/08/2022	DAPTC	INV-0689	£ 267.43		£267.43	Professional bodies subscriptions	DAPTC	(009/21)		
22/08/2022	PKF Littlejohn	SB20220830	£ 200.00	£ 40.00	£240.00	External Audit- Fees	PKF Littlejohn	(114/21)		
25/08/2022	Viking RAIJA Group	inv-9117847	£ 75.51	£ 15.10	£90.61	Admin. (Stationery, postage etc)	Phil Biles	Financial Regulations sect 4		
01/09/2022	Pay August 22	N/A	£ 179.02		£179.02	Salary - P/T Clerk	Phil Biles	(078/21)		
14/09/2022	Aubergine 262 Ltd	AUB10370	£ 498.00	£ 99.60	£597.60	Website Maintenance	Aubergine	(30/21)		
01/10/2022	Pay September 22	N/A	£ 329.01		£329.01	Salary - P/T Clerk	Phil Biles	(078/21)		
04/10/2022	Training- Phil Biles	INV-0953	£ 40.00		£40.00	Training & Devopment	Phil Biles	Financial Regulations sect 4		
19/10/2022	Jubilee Tree Plaques	INV36918	£ 60.66	£ 12.13	£72.79	Admin. (Stationery, postage etc)	Sarah Fisher	(111/21)		
01/11/2022	Pay October 22	N/A	£ 415.89		£415.89	Salary - P/T Clerk	Phil Biles	(078/21)		
30/09/2022	Unity bank service charge	N/A	£ 18.00		£18.00	Admin. (Stationery, postage etc)	Unity Bank	Financial Regulations sect 4		
					£13,657.51					

THVC Income	
21/06/2021 BCP Precept	5060.00
22/11/2021 Throop Holdenhurst CG	3398.00
01/10/2021 BCP Precept	5060.00
01/04/2022 BCP Precept	5015.00
27/09/22 HMRC VTR	471.77
30/09/2022 BCP Precept	5015.00
donation for memorial tree	200.00
<b>Total Income</b>	<b>24219.77</b>
<b>Bank account reconciliation</b>	
Income	24219.77
Payments	13657.51
<b>Balance at</b>	<b>10562.26</b>

The screenshot shows the 'Accounts' page for a user named 'clerk1@throopholdenhurst-pc.gov.uk'. The account details are as follows:

- Customer:** Throop And Holdenhurst Village Council
- Account:** 20444183 - Unity Current Account T1
- Owner:** Throop And Holdenhurst Village Council
- Balance:** 10,562.26 GBP
- Available:** 10,562.26 GBP
- Limit:** N/A

Below the account details, there is a table showing the balance for various accounts:

Account Name	Sort Code	Account Type	Balance	GBP Balance
20444183	60-83-01	Unity Current Account T1	10,562.26 GBP	10,562.26
20461124	60-83-01	Throop War Memorial Fund Account	3,252.80 GBP	3,252.80
<b>Total:</b>				<b>13,815.06</b>

The page also includes a 'Group Selected: Main' dropdown and a 'Change Group >' button. A note at the bottom states: 'Balances are correct at the time of viewing. They may change throughout the day as payments or deposits are made.'